



**APPLICATION FOR UNREASONABLE HARDSHIP  
 EXCEPTION TO DISABLED ACCESS REQUIREMENTS**

<b>PROJECT ADDRESS:</b>	
<b>BUILDING PLAN CHECK NUMBER:</b>	
<b>OWNER ON APPLICATION:</b>	<b>PHONE NUMBER:</b>
<b>APPLICANT:</b>	<b>PHONE NUMBER:</b>

It is requested that this project be granted an exception to the requirements of **2025 California Building Code (CBC)**, Chapter 11B, as specifically noted below.

<p><b>A. CBC 11B-202.4 exception:</b> Applies to existing buildings where the adjusted construction cost of alterations performed at this tenant space over the last three years does not exceed the valuation threshold (\$<b>209,208</b> as of January <b>2026</b>). An unreasonable hardship exists when the cost of providing each of the access features required per CBC 11B-202.4 to the area of alteration exceeds 20% of the project cost without these features.</p>	<p><b>Valuation threshold:</b>  <b>\$209,208.00</b>  <b>(As of January 2026)</b></p>		
<p><b>Upgrades shall be dedicated to access features in the following order until the 20% additional cost limit is reached or all applicable access features serving area of alteration comply with <b>2025</b> CBC provisions:</b></p>			
<b>Item</b> <i>(Provide description below)</i>	<b>Does this access feature currently comply with <b>2025</b> CBC provisions?</b>	<b>If not, will this access feature be upgraded as part of this permit?</b>	<b>If so, what is the cost of accessibility upgrades?</b> <i>(attach documentation)</i>
1. Approach and path of travel to entrance	_____	_____	\$ _____
2. Entrance	_____	_____	\$ _____
3. Path of travel within building to area of alteration	_____	_____	\$ _____
4. Elevator <i>(if applicable)</i>	_____	_____	\$ _____
5. Sanitary facilities	_____	_____	\$ _____
6. Public telephones <i>(if provided)</i>	_____	_____	\$ _____
7. Drinking fountains <i>(if provided)</i>	_____	_____	\$ _____
8. Additional parking, alarms, other <i>(specify)</i>	_____	_____	\$ _____
<b>Total cost of upgraded access feature(s) = A</b>			\$ _____
<b>Adjusted construction cost<sup>1</sup> of alterations performed over last three years in this tenant space = B<sup>2</sup></b>			\$ _____
<b>Additional project cost dedicated to access feature upgrades (minimum 20%): <math>(A \div B) \times 100</math></b>			% _____

**Description of access features to be upgraded/provided:**

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**Alterations performed over the last three years in this tenant space\*:**

<b>Permit number</b>	<b>Date</b>	<b>Valuation</b>	<b>Was additional 20% spent to upgrade access features?</b>
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1 "Adjusted construction cost" includes all costs directly related to the construction of the project, including labor, material, equipment, services, utilities, contractor financing, contractor overhead and profit, and construction management costs.  
 2 Include adjusted construction cost of other work performed over the last three years in total valuation B above unless 20% additional cost previously dedicated to upgrades of access features (provide documentation including any previously approved unreasonable hardship forms).

**B. Specific exceptions (do not use this portion if Part A has been completed)** Generally used for alterations exceeding the valuation threshold and where CBC provides an exception to specific accessibility features. (e.g., per CBC section 11B-202.4 Exception #8, second paragraph, when the adjusted construction cost exceeds the current valuation threshold and the enforcing agency determines the cost of compliance with section 11B-202.4 is an unreasonable hardship, as defined, full compliance with Section 11B-202.4 shall not be required. Compliance shall be provided by equivalent facilitation or to the greatest extent possible without creating an unreasonable hardship; but in no case shall the cost of compliance be less than 20% of the adjusted construction cost of alterations, structural repairs or additions.)

Exceptions requested	Code section/exception	Cost of accessibility upgrades (attach documentation)
<hr/>	<hr/>	\$ <hr/>
<hr/>	<hr/>	\$ <hr/>
<hr/>	<hr/>	\$ <hr/>
<b>Total</b>		\$ <hr/>

**Description:**

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Adjusted construction cost without upgraded access features is \$ \_\_\_\_\_ (attach documentation)

The upgraded access features will increase the cost of construction by \_\_\_\_\_%

**THE FOLLOWING INDIVIDUALS PROVIDED INFORMATION LISTED ABOVE IN PART A OR B**

Architect/designer			Owner/tenant		
Address			Address		
City	State	Zip code	City	State	Zip code
Signature (required)		Date	Signature (required)		Date

**FOR JURISDICTION USE ONLY**

Date received	Received by	
<p>Findings and decisions of the enforcing official:</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>		
<p><input type="checkbox"/> <b>Unreasonable hardship exception request is granted</b> per CBC 11B-202.4. Access features listed in Part A of this form shall be provided as part of this permit and included on building plans.</p> <p><input type="checkbox"/> Specific exception(s) request is approved based on Section(s) _____ of 2025 CBC. All other access features shall be provided as specified in Title 24.</p> <p><input type="checkbox"/> Ratification required. This decision must be ratified by the Board of Appeals and Advisors. An application must be completed, and a filing fee paid before the board can hear the request.</p> <p><input type="checkbox"/> <b>Request denied.</b> If you disagree with this determination, you may seek an appeal through the Board of Appeals and Advisors. An application must be completed, and a filing fee paid before the board can hear the request.</p>		
Name of enforcing official (please print)	Signature of enforcing official	Date
<p>Processing Fee: Plan Check (120): \$361, Permit Technician (130): \$73, <b>Total: \$434</b></p>		